

**VIETNAM JOINT STOCK COMMERCIAL BANK
FOR INDUSTRY AND TRADE**

Address: No. 108 Tran Hung Dao Str., Hoan Kiem Dist., Hanoi
Tel: +84.24.39421030; Business Registration Certificate No.
0100111948 granted for the 13th time on 8/01/2024
Website: <https://investor.vietinbank.vn>

THE SOCIALIST REPUBLIC OF VIETNAM
Independence-Freedom-Happiness

Hanoi, 23rd September, 2024

**INVITATION
TO ATTEND 2024 EXTRAORDINARY ANNUAL GENERAL MEETING OF SHAREHOLDERS**

Respectfully to:

Contact address:

ID No./Passport No./ Business Registration Certificate No.:

Number of shares owned: (as at the record date of 16th September, 2024)

The Board of Directors (BoD) of Vietnam Joint Stock Commercial Bank for Industry and Trade (VietinBank) would like to cordially invite you to attend 2024 Extraordinary General Meeting of Shareholders (EGM) with the following agenda:

- 1. Estimated time: 7:30 a.m on Thursday - 17th October, 2024**
- 2. Meeting format:** In - person meeting
- 3. Venue:** Central hall - VietinBank Training and Human Resource Development School, An Trai village, Van Canh commune, Hoai Duc district, Hanoi.

Note: In case of any change on the time and location of 2024 EGM, VietinBank will notify and disclose information on VietinBank Investor Relations website, Ho Chi Minh Stock Exchange website and made public on mass media. Shareholders are suggested to closely monitor and update information on VietinBank Investor Relations website at <https://investor.vietinbank.vn> - "Events" - "General Meeting of Shareholders" - "2024" - "2024 EGM", Ho Chi Minh Stock Exchange website and mass media. Those notices will replace the adjusted Invitation to attend 2024 EGM.

4. Meeting agenda (tentative):

- Election of additional VietinBank's BoD members for 2024 – 2029 term;
- Other contents as prescribed by law and the Charter of VietinBank (if any).

5. Meeting materials:

Invitation letter is couriered to shareholders by a guaranteed method at shareholders' registered addresses. Sample Power of Attorney, Confirmation Letter, tentative Meeting Agenda are posted on VietinBank Investor Relations website "<https://investor.vietinbank.vn>" - "Events" - "Shareholder General Meetings" - "2024" - "2024 EGM" section. Shareholders might access the website to receive Meeting documents **from 26th September, 2024.**

A shareholder or a group of shareholders holding from 5% or more of total ordinary shares of VietinBank shall have the right to propose matters to be included in the agenda of the EGM. Such proposal must be in writing (clearly state the name of the shareholder, the number of shares of each type of shareholder, and issues proposed to be included in the meeting agenda) and sent to Secretariat Office to the BoD and Investor Relations, Office of the BoD, VietinBank, 108 Tran Hung Dao Street, Hoan Kiem District, Hanoi at least 03 business days prior to the opening of the EGM.

6. Participation confirmation/Power of Attorney:

For the Meeting to be attentively held, please confirm attendance/attendance via authorization (*in case of authorization*) by sending the original hard copy of Confirmation letter/ Power of Attorney (*using VietinBank's sample or as per Civil Law's regulation*) via post mail to Secretariat Office to the BoD and Investor Relations, Office of the BoD, VietinBank, 108 Tran Hung Dao Street, Hoan Kiem District, Hanoi **before 05:00 p.m – 10th October, 2024**. Shareholders can send a photo/scan in advance to the email address: investor@vietinbank.vn and send the original hard copy via post mail later.

7. Shareholder attending 2024 EGM is kindly requested to bring Invitation, ID Card or Passport, copy of Business Registration Certificate, a valid Power of Attorney (*in case of authorization*).

We look forward to welcoming you on time at the EGM.

Yours sincerely,

**ON BEHALF OF THE BOD
CHAIRMAN**



Tran Minh Binh